

Overview and Scrutiny Task Group - Allotments

Agenda and Reports

For consideration on

**Thursday, 25th November
2010**

In Committee Room 1, Town Hall, Chorley

At 10.00 am



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19 November 2010

Dear Colleague

**OVERVIEW AND SCRUTINY TASK GROUP - ALLOTMENTS -
THURSDAY, 25TH NOVEMBER 2010**

You are invited to attend a meeting of the Overview and Scrutiny Task Group - Allotments to be held in Committee Room 1, Town Hall, Chorley on Thursday, 25th November 2010 commencing at 10.00 am.

AGENDA

1. **Apologies for absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 6)**

To confirm the minutes of the Overview and Scrutiny Task Group – Allotments meeting held on 9 November 2010 (enclosed)

4. **Collection of Evidence**

The Head of Streetscene Services will provide information that the Group had requested at the last meeting (to be circulated at the meeting)

5. **Draft Final Report of the Allotment Review (Pages 7 - 22)**

To consider the enclosed draft report of the review. The report summarises the Groups findings and lists the proposed recommendations.

6. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely

Donna Hall .

Donna Hall
Chief Executive

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Distribution

1. Agenda and reports to all Members of the Overview and Scrutiny Task Group - Allotments (Julia Berry (Chair) and Anthony Gee, Marie Gray, Alison Hansford, Harold Heaton and June Molyneaux for attendance.
2. Agenda and reports to Martin Walls (Head of Streetscene) and Dianne Scambler (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Jamie Carson (Director of People and Places), Alan Bothamley (Streetscene Co-ordinator (Gronds Maintenance)) and Andy Brown (Parks and Open Spaces Officer (Development)) for information.

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 515118 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: